



SEASONAL
NON-EXEMPT, HOURLY POSITION

JOB ANNOUNCEMENT

SEASONAL YARD SPOTTER/WAREHOUSE ASSOCIATE (BLAINE, WA)

This position is responsible for warehouse to warehouse freight transfers and warehouse support as needed.

Category Type:	Warehouse/Seasonal, Full-Time
Education/Certificates:	Class A CDL
Position Type:	Seasonal, non exempt
Rate/Schedule:	\$17.00 /HR, 4 x 10 hrs week/ Thursday-Sunday, 10:00 am – 8:30 pm
Seasonal Timeline:	May – October, 2017
Start Date:	ASAP

JOB RESPONSIBILITIES:

- Works with the loaders and supervision to move trucks and trailers from one location to another according to door assignments and warehouses.
- Checks to ensure that each unit is sealed and that the refrigeration unit is operating correctly and running.
- Moves trucks and trailers from dock to dock as needed to complete the loading process.
- Ensures the trailer or truck is completely loaded and secured before moving from the dock area.
- Works with transportation management to ensure the proper equipment is used on the proper route.
- Works closely with fleet management to ensure any repairs are finished before using equipment.
- Helps keep truck parking yard of local warehouses free of debris and trash.
- Moves trucks and trailers for receiving when needed.
- Loading and unloading freight trucks as needed as well as witness proper loading.
- Count, inspect, and properly secures all freight to avoid over, short, and damage problems.
- Properly complete paperwork, including vehicle condition report and other documents.
- Supports and works in warehouse when not driving.
- Must be dependable, trust worthy and have good communication skills.
- Must have no chargeable D.O.T. reportable accidents within the past three years.
- Experience with Refrigerated trailers and capable of loading and unloading trailers with an electric pallet jack/forklift.

REQUIRED QUALIFICATIONS:

- High School/GED Diploma.
- Active Commercial Drivers License (Class A CDL).
- One Year Warehousing and Forklift experience.
- Ability to add, subtract, multiply and divide in all units of measure.
- Overtime – Must be able to commit to long hours of work when necessary to reach goals.
- Attendance/Punctuality - Is consistent at work and on time.
- Safety and Security - Observes safety and security procedures and abides by company policies.

PHYSICAL REQUIREMENTS:

- Safety walks, bends, stoops as necessary to perform vehicle inspection.
- Capable of climbing in and out of cab.
- Lift up to 80 lbs (case/boxes).
- Work in a cold warehouse environment on concrete flooring for long periods of time (-5 to 30 degrees Fahrenheit).
- Ability to lift and bend on a consistent basis.
- Must be able to see clearly for safety precautions- visually see writing on warehouse pallets, racking and paperwork.

To apply, please complete an *HLS Employment Application* and email, mail, or deliver to Sonia Hayes, VP of Human Resources at sonia@tctradingcompany.com. HLS, Inc., Attn: Sonia Hayes, HR Department, 1755 Boblett Street, Blaine, WA 98230. Call: 360-332-5656, x1009. Please attach a copy of your PSP report for our review.

All applicants who are offered employment must successfully pass a pre-screening drug test, criminal/U.S. Customs and Homeland Security background check.